

Lakeside Bistro & Bar Banquet Policies And Procedures

1. All quotations herein are subject to a proportionate increase to meet increased cost of food, beverage, commodity prices, labor costs, taxes, or currency values. All of the listed pricing is calculated as of a per person rate unless otherwise noted by the host of the event.

A deposit of \$500.00 and a minimum of 10% is required at signing to guarantee the date and time of the listed event. The deposit will be deducted from the quote given and from the final price. If the event requires the closing of the Lakeside Bistro & Bar for all other businesses there will be an additional deposit required of \$800.00. These deposits WILL be applied to balance of the final bill for your records.

If the event is canceled for any reason what so ever the deposit is absolutely NON REFUNDABLE. Two weeks (14 business days) before the said event is to take place there is to be a payment of 50% of your estimated total and at the end of the said event the remaining balance is due immediately. NO EXCEPTIONS!!!!

2. An estimated number of guests must be given upon booking your event; however, the final guaranteed number of guests must be given at least 10 - 14 (ten to fourteen) days before the said event. If the number of guests quoted for, unfortunately, do not show you will still be billed and legally obligated to pay for the estimated amount of guests as said in this contract.

There is a minimum number of guests required for this contract with The Lakeside Bistro & Bar of 40 (forty)

people. Any other parties with less than 40 (forty) people there will be other stipulations for this contract.

The Lake Side Bistro & Bar and Silver Lake Country Club reserve any and all rights to refuse the service of alcoholic beverages to any and all persons whom may jeopardize his or her safety and the safety of others. For the benefit of not only our business but mostly for the benefit of your event being perfect The Lakeside Bistro & Bar enforces a "NO SHOT" policy for all beverage packages available for any and all events hosted here.

For your convenience there may be a cash bar inside or outside (depending on where your event is located) available for our other customers that will also be available to your guests for any other desired beverages not provided by your host.

Any damages to our facility and/or any equipment inside or outside our facility during your event will be billed to the host of the event. Any items brought into the facility and property owned by The Lake Side Bistro and Bar our not our responsibility.

Event:

Date:

Host:

Print:

Signature:

Date:

Owner/ Operator:

Print:

Signature:

Date:

Witness:

Print:

Signature:

Date: